

**YOLO EMERGENCY COMMUNICATIONS AGENCY (YECA)
GOVERNING BOARD**

December 6, 2023

2:00 P.M.

Minutes

The YECA Governing Board met on Wednesday December 6th, 2023 at Yolo Emergency Communications Agency 35 N Cottonwood – Conference Room, Woodland. Board Chair Binns called the meeting to order at 2:01pm.

PRESENT: Primary Board Members: Dena Humphrey, YECA Executive Director, Kim McKinney, City of Woodland, John Miller, City of Winters, Shawn Kinney, Yocha Dehe Wintun Nation, Steve Binns, City of West Sacramento, Tom Lopez, Yolo County

Entry No. 2

Minute Order No. 2024-10

Approval of the Agenda - [Approved](#)

MOTION: Kinney SECOND: Lopez AYES: Kinney, McKinney, Binns, Miller, Lopez

Entry No. 3

Announcements – None

Entry No. 4

Public Comment – None

Entry No. 5

Minute Order No. 2024-10

Approval of Consent Agenda– [Approved](#)

- a. Approval of the Minutes from the October 4, 2023, Regular Meetings
- b. Operations Division Report
- c. Current Year Budget Status Update
- d. 2023 3rd Quarterly Law & Fire Dispatch to Que Call Stats
- e. YECA & YCDA Side-Letter Amending Article 16 Seniority for Dispatch Assistant Overtime

**MOTION: Miller SECOND: McKinney AYES: Kinney, Miller, McKinney, Binns, Lopez
*abstaining from item 5a. Minutes October 4, 2023 – Miller, Lopez as they were absent**

Entry No. 6

Old Business

- a. YECA Dispatch Room Remodel Update
Dena, ED advised as part of the remodel looking at renovating the ceiling in the Dispatch room to allow better air ventilation through strategically placed vents. Estimated budget in August of 2023 was 432K, currently as of December 2023 budget estimate is now at 427K, with an anticipated completion date of May 2024. This amount includes furniture and renovation costs.
- b. Live911 Implementation Status Update
Charles Keasler, Systems Administrator informed the board that with the current contract in place with Higher Ground they are looking for points of contact for each member for any additional licenses member agencies wish to add. Current contract covers 2 licenses per agency, anything outside of that would be considered additional per contract terms. Project is at 80% completion as they are working out some audio issues and anticipate the project will be completed in January 2024.

Entry No. 7

Presentation and General Discussion for Records Management System (RMS) and YECA CAD System *Info Only

- a. Staff summary providing brief background of YECA CAD system and comparison- Charles Keasler presented power-point presentation to the board detailing the difference between Option A and Option B with Billy Keen answering any specific questions relating to this project.

Option A- RIMS CAD and Consolidated RMS System- board members discussed the pros and cons of choosing this option. There was a general consensus that the RIMS system is a better option for law agencies as a records management system. The issues with this system for an agency such as YECA lie primarily on the fire side, as other agencies have struggled to successfully operate their fire response plans utilizing this system. Furthermore, Billy Keen advised he has not been able to find any agencies similar to YECA with multiple jurisdictions that have successfully integrated both law and fire agencies on this system. The main concern was the ability of this system to handle the complex capabilities YECA would require as a multi-jurisdictional JPA that has been functioning on an enterprise CAD level, when this system is set up for medium sized agencies. In addition, with this option all agencies would be required to switch to this system as no third party RMS system can connect to RIMS.

Option B- Central Square CAD and Individual RMS Systems- board members again discussed the pros and cons of choosing this option. On the dispatch side, YECA as an agency would be able to maintain the CAD system and integrate individual RMS systems into the software as it has the 2-way ability to work with third party vendors unlike RIMS. For law agencies, when dispatchers would run checks, RIMS would be a separate tab per agency on the check results page, but still within the same system as the data would be integrated.

Consensus was to keep this discussion on an ongoing basis as agencies are still working on RFP's that are pushed out into the next fiscal year. Board Member Lopez advised staggered integration per agency in case unanticipated issues arise rather than every agency making the change at the same time as the fall out would be harder to manage.

Entry No. 8

Next Scheduled JPA Board Meeting Date: February 7, 2024

Entry No. 9

Items for Future Meeting Agenda

- a. No items.

Entry No. 10

Meeting Adjourned at 2:57p.m.

Minutes submitted by Tianna Dumas